

Internationally Certified

Train the Trainer



Duration: 5 Days



Certification from

CPD UK

'All good trainers are good speakers too, but all good speakers may not be good trainers always'

Are you a professional interested to take up the role of a trainer in your area of expertise?

Are you a trainer who is sincerely looking to improve your training skills?



Trainers must be SMEs(subject matter experts) and additionally they must be able to answer the ten questions given below, related to training development and delivery;

1. What are the roles and responsibilities of a trainer; before, during and after delivering a training program?
2. You are asked to develop and deliver a training program. Where do you start? What is the sequence of activities that you do to make it successful?
3. What are your focus areas while you prepare the training material
4. How do you decide the delivery plans?
5. On what basis you decide the assessment systems? What questions to ask, types of questions and number of questions ?
6. If you are using the material prepared by another trainer then what you will do to use it effectively?
7. What are the important Dos and Don'ts while delivering a training session?
8. What is meant by experiential training delivery? Is it breaking balloons and running around the classroom?
9. How do you assess the effectiveness of a training program at different stages?
10. How can you assure your client that the delivered program will support the business?

TRAIN THE TRAINER

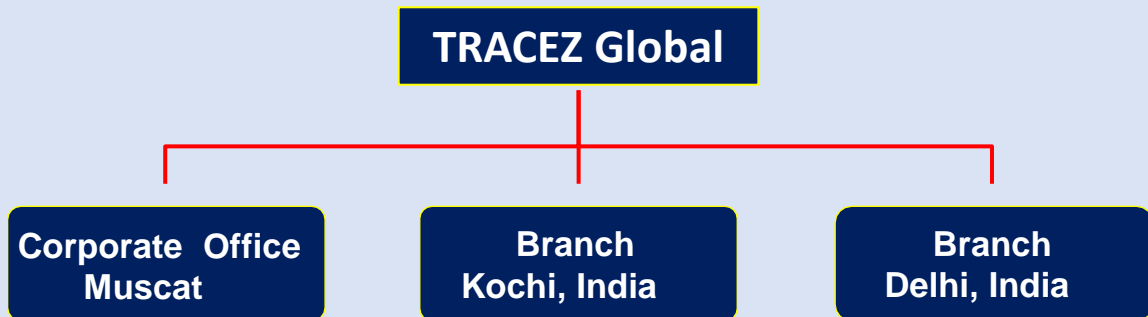


This is an exclusive program to enhance the capability of trainers to develop, deliver and evaluate; experiential and effective training sessions.

This program is very ideal for all experienced and new trainers.

This course provides proven set of critical methods, processes, tools and techniques for the planning, development, delivery and assesses the effectiveness of training programs. This program will be useful for all L & D persons, trainers, assessors and also for those SMEs who are looking forward to take up the role of a trainer

Train the trainer modules will focus to develop the basic skills, to understand the audience, specific content development, delivery, communication & presentation skills for trainers, assess effectiveness of training, motivating & counselling, relationship building, team work, etc. that required for all L & D professionals



- TRACEZ Global has delivered many sessions of Train the Trainer program in India and the Middle East .
- TRACEZ Global, is an international Training and capability development company operating in the Middle East and India.
- TRACEZ is one of the leading organisations in the Asian region providing training and related services to Develop, Assess & Certify Human capabilities, for all types of industries and Engineering & Management educational institutions.
- Provide experiential Learning and induces the right behavioral changes in learners by case studies, assignments & role plays.
- Highly experienced trainers available to deliver Train the Trainer programs.

Unique and exclusive session on Train the Trainer



The key benefits of this program

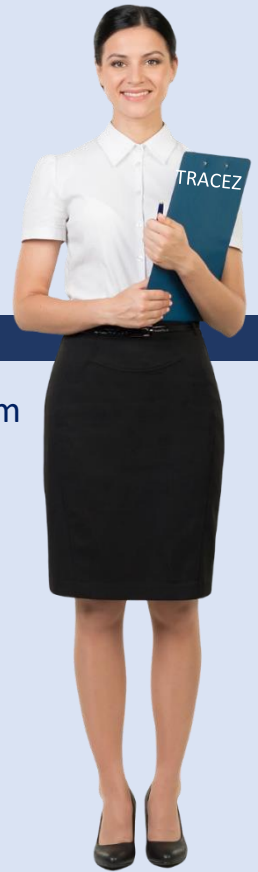
- Understand the audience and ability to prepare training material and delivery plans accordingly.
- Apply adult learning concepts, develop supportive climates, and customize off-the-shelf materials.
- Use training activities and alternatives to lecture, strategize for different learning needs, and create effective questioning techniques.
- Prepare properly for a training session, and prepare participants to foster learning.
- Prepare Assessment questions & answer banks
- Develop tools for assessing the effectiveness of training
- Deliver experiential and interactive training sessions
- Skills to motivate candidates
- Manage and encourage participants of all backgrounds and learning styles.
- Present and facilitate an interactive training program, including use of audio visuals and handouts.
- Learn about different types of questions and ability to develop right type of questions for each specific training.
- Evaluate program impact at different levels using a variety of methods.



Course structure

Total 5 days classroom based training

- 40 % Lectures, Power point presentations, & discussions involving participants
- 20 % Case studies, Videos & Games
- 40% on practical assignments for teams & individuals.
- Pre & Post course assessments



Certification

All participants will be provided with a course completed certificate from TRACEZ and later Certificate from CPD, UK on satisfying the following conditions;

- ✓ 100% attendance in the class
- ✓ Submit all the course work and assignments
- ✓ Successful completion of the End of course Assessment



Contact for details of Fees, Delivery plans & Course Contents

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